

MCU x British Council Taiwan

銘傳大學 X 英協文教有限公司

2025 Young Learner Assistant Internship Project 實習計劃

Information Pack

Are you passionate about education, love working with kids, and want real classroom experience? Here's your chance to step into the world of teaching!

Ming Chuan University (MCU) is proud to collaborate with the *British Council (BC)* to offer students a valuable opportunity to work as Young Learner Assistants (YLAs).

This programme is designed to provide real-world teaching assistant experience in a dynamic, international English teaching environment while supporting the British Council's mission to deliver high-quality language education to young learners in Taiwan.

Project Details

Duration: Sep 2025 onwards

Location: Taipei (台北) & Linkou (林口)

Pay: NT\$190/ hour

Your Roles

As a Young Learner Assistant, you will:

- Facilitate students' learning of English in the classroom.
- Work with and assist the Teacher in class.
- Supervise Young Learners during the break, pick-up and drop-off.
- Ensure all Young Learners, parents/ guardians and guests are provided with an Identification Badge when on the Teaching Centre premises.
- Ensure guidelines are applied and upheld in line with Child Protection and Health and Safety policies.

Requirements

- The job position is long-term base. Each YLA should work at least 16 hours per week according to shift schedule.
- All YLAs should attend staff training scheduled later on.

Work Schedule

Term-Time (Normal Semester):

- Weekday Afternoons: 13:30–17:15
- Weekday Evenings: 17:30–21:45 or 18:00–21:30
- Weekends: 08:30–12:15 / 12:30–16:15 / 16:30–20:15

Holiday Period (Winter/Summer Camps):

- Winter Camp: 1–2 weeks in January or February
- Summer Camp: 8 weeks during July–August
- Weekday Full Day: 09:00–17:15
- Morning Shift: 09:00–12:45
- Afternoon Shift: 13:30–17:15

Who Can Apply

We welcome applicants who:

- Have strong English communication skills (IELTS 5.0 or above recommended)
- Possess a native-level command of Mandarin
- Enjoy working with children (ages 5–12)
- Are responsible, punctual, proactive, and eager to learn
- Are eligible to work in Taiwan

Application Timeline

Aug 30- Sep 14: Recruitment opens

Sep 12: Briefing Session (attend to learn more!)

Sep 10-17: MCU Interviews

Late Sep: British Council Interviews

Early-Mid Oct: Orientation Workshop (pre-placement training)

Late Oct: On-site induction and placement begin

Evaluation & Feedback

- **Reflection & Feedback Interviews** (group or individual) **and reports** to reflect on personal growth, professional development, and challenges faced during the placement.
- **Employer Satisfaction Survey** conducted by the British Council to evaluate student performance and provide feedback on professionalism, communication, and overall contribution.

Perks & Benefits

- Real teaching experience in a world-class English institution
- Cross-cultural work environment
- Training and mentorship provided
- Paid work opportunity during your studies
- Boost your confidence, communication, and classroom management skills

Ready to Apply

- Attend the briefing session on Sep 12 (12:00-13:00)

<https://docs.google.com/forms/d/e/1FAIpQLSfrI7IZZxQLX9FUlfyGOAXkc-qHzLm6qc15vPgpKQ0rekn3w/viewform?usp=header>



- Complete your application form from the link or QR code below (please make sure you upload your CV and supporting documents)

https://docs.google.com/forms/d/e/1FAIpQLSe_5mLVpXUWkjce7VM2cOGV1oiWuBnHdzN-JALm_UU-NMnt2g/viewform?usp=header



Contact

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